

**MEMORANDUM CIRCULAR**  
**NO. 04-05-86**

**SUBJECT: STANDARD CALL SIGN STICKERS**

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Pursuant to Act 3846, as amended and the pertinent radio regulations promulgated thereunder, all classes of radio stations in the Fixed, Land Mobile and Amateur Radio Services duly licensed by the Commission shall be properly identified by conspicuous display of their respective assigned call signs.

- 1.0 For this purpose, all licenses concerned are hereby required to procure the official call sign stickers for their stations from the main office of the Commission at Quezon City or any of its existing Regional Office.
- 2.0 The NTC shall issue the call sign stickers under the following procedures:
  - 2.1 Applicant submits to the CCRO of the NTC or to any of its Regional Office the following:
    - 2.1.1 Authenticated copy of RSL.
    - 2.1.2 Payment for the call sign stickers
      - a. Fixed or base P 30.00
      - b. Mobile P 30.00
      - c. Portable P 5.00
  - 2.2 In the main office of the Commission, the Chief of the Administrative and Finance Department (AFD) shall release the correct stickers to the applicant upon presentation of a valid Official Receipt of payment for the stickers and enter the issuance accordingly in an appropriate log-book.
  - 2.3 In the Regional Offices, the respective Regional Directors shall release the stickers to the applicant and record the issuance in the same manner as above.
- 3.0 The licenses shall attach the stickers respectively at the entrance to the Fixed/base station, the rear window of the mobile station and/or on the portable radio equipment itself.
- 4.0 For any change of station location or portable equipment, replacement of the call sign stickers shall be procured from the Commission.
- 5.0 Failure to comply with the foregoing requirements shall be dealt with in accordance with the existing laws.

**CEFERINO S. CARREON**  
Commissioner